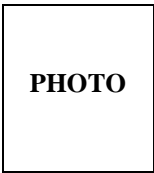




# THE INSTITUTION OF ENGINEERS TANZANIA



P.O. Box 2938, Office Accommodation Scheme (OAS) building, 6th Floor,  
CRDB HQ, Azikiwe Street  
TEL: +255 22 2124265, Mob: +255 745-552 420  
Email: [info@iet.or.tz](mailto:info@iet.or.tz) / Website: [www.iet.or.tz](http://www.iet.or.tz)

## APPLICATION FORM FOR MEMBERSHIP ADMISSION AS.....

(see page 5 on class categories)

### I. GENERAL INFORMATION

|  |                                    |   |
|--|------------------------------------|---|
| a.   | Surname                            | <input style="width: 100%;" type="text"/>   |
| b.   | First name                         | <input style="width: 100%;" type="text"/>   |
| c.   | Middle names                       | <input style="width: 100%;" type="text"/>   |
| (IN BLOCK LETTERS as it appears in certificates) |                                    |   |
| d.   | Date of birth                      | <input style="width: 60%;" type="text"/> (Format: YEAR-MONTH-DATE)                      |
| e.   | Nationality<br><i>inapplicable</i> | <input style="width: 60%;" type="text"/> by Birth/by Naturalization ( <i>delete the</i> |
| f.   | Postal Address                     | <input style="width: 100%;" type="text"/>   |
| g.   | Town                               | <input style="width: 100%;" type="text"/>   |
| h.   | Telephone                          | <input style="width: 100%;" type="text"/>   |
| i.   | Cell phone                         | <input style="width: 100%;" type="text"/>   |
| j.   | Work phone                         | <input style="width: 100%;" type="text"/>   |
| k.   | Email                              | <input style="width: 100%;" type="text"/>   |
| l.   | Employer                           | <input style="width: 100%;" type="text"/>   |
| m.   | Position                           | <input style="width: 100%;" type="text"/>   |

### II. REGISTRATION CATEGORIES

|                        |                      |                       |            |                                     |                               |
|------------------------|----------------------|-----------------------|------------|-------------------------------------|-------------------------------|
| Engineering Categories | Civil                | Electrical            | Mechanical | Electronics                         | Telecommunications            |
|                        | Chemical and Process | Petroleum (Oil & Gas) | Mining     | Mineral Processing                  | Environmental                 |
|                        | Agricultural         | Bioengineering        | Textile    | Computer and Information Technology | Marine and Naval Architecture |

Others  Specify

|    |  |   |   |
|----|--|---|---|
| a. | Application status   | <input style="width: 100%;" type="text"/>                   |   |
|    | New  | <input style="width: 30px; height: 20px;" type="checkbox"/> |   |
|    | Upgrading  | <input style="width: 30px; height: 20px;" type="checkbox"/> | Membership no. <input style="width: 200px; height: 25px;" type="text"/> |
| b. | Registration category  | <input style="width: 100%; height: 25px;" type="text"/>     |   |
| c. | Have you been registered by any statutory board? If yes submit evidences |   |   |
|    | Yes  | <input style="width: 30px; height: 20px;" type="checkbox"/> | No <input style="width: 30px; height: 20px;" type="checkbox"/>          |

- d. Do you have a registration or membership to any other engineering institutions? If yes submit evidences  
 Yes  No

e. Memberships

| Name of the board/institution | Class registered | Month and year obtained/ Expiring date |
|-------------------------------|------------------|--|
|                               |                  |  |
|                               |                  |  |
|                               |                  |  |
|                               |                  |  |
|                               |                  |  |
|                               |                  |  |

- f. Attach a Copy of Detailed Curriculum vitae as per IET guidelines attaching samples of design calculations and drawings from selected projects

### III. EDUCATION AND EXPERIENCES

- a. STATEMENT OF QUALIFICATIONS  
 (Particulars to be filled in below, in so far as they apply to the Candidate)

| From | To | EDUCATION (Qualification/Course name)<br>(From the most recent qualification to tertiary education) -<br>attach certified copies of certificates | Name of institution / Country |
|------|----|--|-------------------------------|
|      |    |  |                               |
|      |    |  |                               |
|      |    |  |                               |
|      |    |  |                               |
|      |    |  |                               |
|      |    |  |                               |
|      |    |  |                               |
|      |    |  |                               |

b. **SUMMARY OF PROFESSIONAL EXPERIENCE**  
*(The particulars should cover the whole of the period since graduation, from the most recent activity)*

| <b>FROM<br/>(MONTH<br/>AND<br/>YEAR)</b> | <b>TO<br/>(MONTH<br/>AND<br/>YEAR)</b> | <b>TITLE OF POSITION, NAME OF EMPLOYER AND DESCRIPTION OF ACTIVITY OR PROJECT NAME</b><br><br>This statement should be PRINTED OUT and shall begin after the date of graduation from a school, college or university, and shall describe the degree and the extent of responsible charge as principal or principal assistant in engineering or scientific work. Additional PRINTED sheets may be used if necessary. The title of position is not self-explanatory. The types and character of the work and degree of responsibility and achievement can only be interpreted by giving adequate explanation (you can print additional pages if space is not sufficient). |
|--|--|---|
|  |  |   |
|  |  |   |
|  |  |   |
|  |  |   |

**IV. REFERENCES**

**a. STATEMENT BY PROPOSER**

(who must be **Fellows** especially for Fellowship applicants, **Senior Members** for all classes except Fellows and **Corporate Members** for Corporate Membership, must be members of IET)

I, the undersigned, propose the candidate as a person, to the best of my knowledge, worthy of the distinction as Member of the Institution

Signed  Date

Name in Block Letters

Membership Category  No.

**b. STATEMENT BY SUPPORTER**

(who must be at least Corporate Member, must be a member of IET)

Signed  Date

Name in Block Letters

Membership Category  No.

The **PROPOSER and SUPPORTER** are requested to initial the candidate’s statement of qualification (part IV a) and summary of professional experience (part IV b). They are invited to submit confidential reports or reference letter on the candidate to the Executive Secretary of **THE INSTITUTION OF ENGINEERS TANZANIA** at P.O. Box 2938, Dar es Salaam.

**c. UNDERTAKING TO BE SIGNED BY APPLICANT**

I, the undersigned, agree that, in the event of election as Member of **THE INSTITUTION OF ENGINEERS TANZANIA**, I will be governed by the Constitution and Bye-laws of the Institution, as they now are, or as they may hereafter be amended; and that I will advance the objects of the Institution as far as shall be in my power; provided that whenever I shall signify in writing to the Executive Secretary that I am desirous of withdrawing from the Institution, I shall, after the payment of any arrears which may be due at that time be free from this obligation.

I certify that the statements on pages 1, 2, 3 and 4 of this form are correct.

Date..... Signature of Candidate.....

**FOR OFFICIAL USE ONLY**

|                                |  |                                  |  |
|--------------------------------|--|----------------------------------|--|
| <b>APPLICATION RECEIVED ON</b> |  | <b>PAYMENT: APPLICATION FEE</b>  |  |
| <b>PASSED BY COMMITTEE ON</b>  |  | <b>RECEIVED BY COUNCIL ON</b>    |  |
| <b>RECOMMENDED FOR CLASS</b>   |  | <b>COUNCIL DECISION AND DATE</b> |  |

## **Members of the Institution**

The members of the Institution shall consist of all persons from time to time admitted, elected or transferred to any class of membership in accordance with the Constitution of the Institution.

## **Register of Membership**

- (a) The name and address of every member of the Institution shall be entered in the Register maintained at the Headquarters of the Institution in the appropriate class of membership together with the name of the Branch (if any) to which he is attached and such other particulars as the Council may from time to time prescribe.
- (b) It is the responsibility of each member to advise the Executive Secretary of any changes in his designation or address.

## **Rights of members not transferable**

The rights and privileges of each member of any class shall be personal to himself, and shall not be transferable or transmissible by his own act, or by operation of law.

## **Rights of a member limited to those of his Class of Membership**

No member shall, by reason of membership of the Institution, be entitled to any rights or privileges other than those which, by Constitution, attach to the specific class of members of the Institution to which he belongs.

## **Members to sign Form A**

The Institution may admit hereafter any person to anyone of the categories listed under Sub-section 3.01 of the Institution's Constitution who may be qualified and elected and such persons shall sign Form "A" or such form to the like effect as may from time to time be authorised by the Council.

## **Visiting members**

The Council may admit as a visiting member any person who, being at least a Corporate Member of an Engineering Institution, Institute or Society recognised by the Council, is a bona fide visitor to Tanzania. He shall take no part in the governance of the Institution and the period of his visiting membership shall not be extended beyond a maximum of six months in respect of any visit to Tanzania.

## **MEMBERSHIP CLASS CATEGORIES**

|                   |           |                     |               |
|-------------------|-----------|---------------------|---------------|
| Fellows           | - FIET    | Graduates           | - GIET        |
| Senior Members    | - SenMIET | Associate Graduates | - AssGIET     |
| Members           | - MIET    | Affiliate Fellows   | - Aff.FIET    |
| Associate Members | - AMIET   | Affiliate Members   | - Aff.MIET    |
| Companions        | - CompIET | Affiliate Firms     | - Aff.FirmIET |
| Associates        | - AIET    |                     |               |

## **REQUIREMENTS:**

1. One passport size photo
2. Academic Certificates
3. National Identity card (NIDA)
4. Professional Certificate(s)
5. Membership Certificate(s) (if any)
6. Detailed CV
7. Tshs. 5,000/- application form/fee