

1. Preamble:

Good engineers know a lot. They know how and when to multi task; they can focus on details as well as the big picture; they interpret requirements and make good judgements about which ones are necessary and which are merely desirable; they make educated decisions about risks; they are team players and listen to others' opinions; they brainstorm, whittle down to viable options, and make decisions; they empower, mentor, and teach others; and they take and give constructive criticisms. Many of these qualities are also essential for being a good project manager. So why don't all good engineers become good managers? So perhaps the question should not be *"Does a good engineer make a good project manager, but rather how can we help a good engineer become a good project manager?"* This course is addressing that need.

2. PMP (Project Management)

Successful project management provides tremendous Return on Investment. When productivity and efficiency increase, companies get larger profits. A huge part of a company's success is your success as a project manager. How can we then prepare ourselves today to anticipate the demands of tomorrow's successful projects? Project managers must lead their teams in planning, budgeting, co-ordination, monitoring and control while meeting a client's objectives in terms of scope, quality, cost and time.

3. Course Objectives:

The objective of the course is to equip professional engineers with the logic behind and the principles of project management. PMP Programme presents all the principles, processes, techniques and requirements for the focused and integrated projects based on project management global standards.

4. Course contents

Day 1

- (i) Introduction to project management
- (ii) What makes project management unique
- (iii) Understanding project management framework and Process

- (iv) Understanding Project Management Knowledge areas
- (v) Stakeholders identification and management
- (vi) Project Quality management
- (vii) Project Human Resources Management
- (viii) Project Communication Management

Day 2

- (i) Project Risks Management
- (ii) Project Procurement Management
- (iii) Project Claim Management
- (iv) Project Selection Criteria
- (v) Project Stakeholders Management
- (vi) The Management of Construction Projects
- (vii) Understanding project requirements

5. Target Group:

- (i) Engineers,
- (ii) Construction Project Managers,
- (iii) Consulting and Design Engineers,
- (iv) Engineers-in-Training,
- (v) Functional Managers,
- (vi) Project Sponsors,
- (vii) Architects,
- (viii) Quantity Surveyors, etc.

6. Facilitator:

Eng. Prof. Ninatubu Lema: is a Civil Engineer and a Project Management Expert with local and international experience in the management of civil engineering projects. He holds BSc. Eng (1st Class) Honours degree from the University of Dar es Salaam, MSc and PhD in engineering from Loughborough University in United Kingdom. He has experience of more than 20 years in conducting studies in project appraisal, construction project planning, procurement, contract formulation and management, project performance evaluation and corporate strategic planning. He has organised and conducted more than 25 short courses for construction and related-industry practitioners both in and outside Tanzania more than half of which are on contract management.

7. Awards:

A Certificate for the Training will be provided after completion of the training. Professional Development Units (PDUs) from ERB will be provided.

8. Course fee Structure:

The course fee structure are as follows:

- ✚ IET Members - TShs. 400,000/-
- ✚ Non Members - TShs. 350,000/-
- ✚ Virtual - TShs. 150,000/-

9. Mode of payment:

Banking details are as shown below;

- ❖ CRDB Bank PLC., PPF Tower Branch A/C No. 01J1042971100
- ❖ **Name of Account:** The Institution of Engineers Tanzania
- ❖ **Proof payment:** Please send proof of payment through the following e mail institutionofengineerstz@gmail.com or WhatsApp No. 0738 133778

10. Venue dates and time:

Date: June 29– 30, 2023 (2 days)
Venue: LUSH GARDEN – Arusha
Time: 0900 – 1600hrs

11. Confirmation:

Kindly confirm your participation by Thursday, June 22, 2023.

TENTATIVE PROGRAMME

TIME	ACTIVITY/TOPIC	RESPONSIBLE
DAY 1 – 29 June 2023		
0800-0830	Arrival and registration	All
0830-0900	Introduction to Project Mgt	Facilitator
0900-1000	Project Management Framework and Processes	-do-
1000-1030	HEALTH BREAK	ALL
1030-1100	Integrated Management	Facilitator
1100-1130	Project Scope Management	-do-
1130-1200	Project Time Management	-do-
1200-1230	Project Cost Management	-do-
1230-1300	Project Quality Management	-do-
1300-1330	LUNCH BREAK	ALL
1330-1440	Project Human Resources Management	Facilitator
1440-1520	Project Communication Mgt	-do-
1520-1600	General discussion Q & S	-do-
DAY 2 –30 June 2023		
0800-0930	Re-cap from day one	Facilitator
0930-1000	Project Risks Management	-do-
1000-1030	HEALTH BREAK	ALL
1030-1130	Project Procurement Management	Facilitator
1130-1200	Project Claims Management	-do-
1200-1230	Project Selection Criteria	-do-
1230-1300	Project Stakeholders Management	-do-
1300-1330	LUNCH BREAK	ALL
1300-1400	The Management of Construction Projects	Facilitator
1400-1520	Understanding project requirements	-do-
1520-1600	Summing up and course evaluation	All
1600-1610	Closing	IET

REGISTRATION FORM**PROJECT MANAGEMENT****June 29– 30, 2023****PERSONAL PARTICULARS**

Name: _____

Designation: _____

Organization: _____

Address: _____

Email: _____

Mob: _____

WhatsApp No. _____

Social media address(es) _____

Please send us proof of payment and registration form to:
Executive Director,

The Institution of Engineers Tanzania
OAS building, 6th Floor, CRDB, Azikiwe Street,
P.O. Box 2938, DAR ES SALAAM, TANZANIA

Tel LL (+255) 22 2124265

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Webpage: www.iet.or.tz

**THE
INSTITUTION OF
ENGINEERS TANZANIA**

**ANNOUNCEMENT
OF**

**PROJECT MANAGEMENT
COURSE**



Date: 29th – 30th June, 2023

**Venue: LUSH GARDEN
ARUSHA**