

## 1. INTRODUCTION

Arbitration is a voluntary and consensual process. Unlike national courts, an arbitral tribunal will not have inherent jurisdiction to decide a dispute. An arbitral tribunal will only have jurisdiction if all parties to the dispute have agreed to submit their disputes to arbitration.

## 2. COURSE OBJECTIVE

The Course objective is to equip the participants with knowledge of how to facilitate the resolution of disputes through Adjudication and Arbitration.

## 3. COURSE CONTENTS

- i) Overview of Alternative Dispute Resolution (ADR)
- ii) Principles of Arbitration
- iii) Arbitration Process
- iv) Initiating Arbitration
- v) Selection and Appointment of Arbitrators
- vi) Pre-Arbitration Considerations
- vii) Evidence and Discovery in Arbitration
- viii) Conduct of Arbitration
- ix) Hearing Preparation and Management
- x) Legal Arguments and Advocacy in Arbitration
- xi) Arbitration Awards
- xii) Post-Arbitration
- xiii) Enforcement and Challenge of Awards
- xiv) Practical Skills Workshops
- xv) Mock Arbitrations and Role Plays
- xvi) Arbitration Award Writing Workshop

## 4. AWARD

- i) A soft copy Certificate of Training will be awarded after a successful completion of the course.
- ii) **Engineers Registration Board (ERB) has accredited the course.** Professional Development Units (PDUs) will awarded to all professional engineers who will attend the course. **Continuous Professional Development Programmes** are mandatory for all practicing professional engineers for renewing their Practicing License.

## 5. WHO SHOULD ATTEND?

**All practicing Engineers, especially those who wish to be Adjudicators and Arbitrators** are invited to attend the course.

## 6. COURSE FACILITATORS

[Eng. Adv. Menye D. Manga](#) is the current Chairman of the Engineers Registration Board (ERB), former President of IET and ACET, has attended a number of training courses on FIDIC conditions of Contract and training in FIDIC Arbitration and Adjudication. He is in the FIDIC national list of Arbitrators and Adjudicators, Tanzania Institute of Arbitrators panel of Arbitrators and in NCC list of Arbitrators.

[Eng. Dr. Kumbwaeli W. Salewi](#) is a Registered and Chartered Consulting Engineer. Former President of IET and ACET, Member of Tanzania Institute of Arbitrators and FIDIC Accredited Adjudicator and Arbitrator in Tanzania.

[Eng. Exaud Mushi](#) is the Director & Senior Project Manager at NORPLAN Tanzania Limited. Accredited Arbitrator with Tanzania Centre for Arbitration, and is in the NCC Panel of Arbitration and Adjudication. He is also a FIDIC Accredited International Trainer.

## 7. COURSE FEE

The course fee structures are follows:

### Physical Participants;

- + Members Tshs 800,000
- + Non-members Tshs 850,000

### Virtual Participants;

- + Members Tshs 250,000
- + Non-members Tshs 300,000

The fee will cover for training materials, lunch and health break for the physical participants, and a certification of participation.

## 8. MODE OF PAYMENTS:

Banking details are as shown below;

1. Cheque payable to **The Institution of Engineers Tanzania.**
2. Cash deposit or Money Transfer (TISS) to;
  - + CRDB Bank PLC., PPF Tower Branch A/C No. 01J1042971100
  - + NBC Samora Branch A/C No. 012103002999
  - + NMB Bank Houses Branch A/C No. 20110083119
  - + Name of Account: **The Institution of Engineers Tanzania**
  - + **Proof payment:** Please send proof of payment through the following e mails [trainings@iet.or.tz](mailto:trainings@iet.or.tz) cc [institutionofengineerstz@gmail.com](mailto:institutionofengineerstz@gmail.com) or WhatsApp No. 0738 133778

## 9. VENUE AND DATES

- i) **Venue:** National College of Tourism, Dar es Salaam.
- ii) **Dates:** May 6 – 10, 2024

## TENTATIVE TIME TABLE

TIME	ACTIVITY/TOPIC
<b>DAY 1                      06/05/2024</b>	
0700-0800	Registration
<b>0800-0830</b>	<b>HEALTH BREAK</b>
0830-1300	<div style="display: flex; justify-content: space-between;"> <span>✚ Overview of Alternative Dispute Resolution (ADR)</span> </div> <div style="display: flex; justify-content: space-between;"> <span>✚ Principles of Arbitration</span> </div>
<b>1300-1330</b>	<b>LUNCH BREAK</b>
1330-1600	<div style="display: flex; justify-content: space-between;"> <span>✚ Arbitration Process</span> </div> <div style="display: flex; justify-content: space-between;"> <span>✚ Initiating Arbitration</span> </div>
<b>DAY 2                      07/05/2024</b>	
<b>0800-0830</b>	<b>HEALTH BREAK</b>
0830-1300	<div style="display: flex; justify-content: space-between;"> <span>✚ Selection and Appointment of Arbitrators</span> </div> <div style="display: flex; justify-content: space-between;"> <span>✚ Pre-Arbitration Considerations</span> </div>
<b>1300-1330</b>	<b>LUNCH BREAK</b>
1330-1600	<div style="display: flex; justify-content: space-between;"> <span>✚ Evidence and Discovery in Arbitration</span> </div> <div style="display: flex; justify-content: space-between;"> <span>✚ Conduct of Arbitration</span> </div>
<b>DAY 3                      08/05/2024</b>	
<b>0800-0830</b>	<b>HEALTH BREAK</b>
0830-1300	<div style="display: flex; justify-content: space-between;"> <span>✚ Hearing Preparation and Management</span> </div>
<b>1300-1330</b>	<b>LUNCH BREAK</b>
1330-1600	<div style="display: flex; justify-content: space-between;"> <span>✚ Legal Arguments and Advocacy in Arbitration</span> </div>
<b>DAY 4                      09/05/2024</b>	
<b>0800-0830</b>	<b>HEALTH BREAK</b>
0830-1300	<div style="display: flex; justify-content: space-between;"> <span>✚ Arbitration Awards</span> </div>
<b>1300-1330</b>	<b>LUNCH BREAK</b>
1330-1430	<div style="display: flex; justify-content: space-between;"> <span>✚ Post-Arbitration</span> </div>

TIME	ACTIVITY/TOPIC
1430-1530	<div style="display: flex; justify-content: space-between;"> <span>✚ Enforcement and Challenge of Awards</span> </div>
1530-1600	<div style="display: flex; justify-content: space-between;"> <span>✚ Practical Skills Workshops</span> </div>
<b>DAY 5                      10/05/2024</b>	
<b>0800-0830</b>	<b>HEALTH BREAK</b>
0830-1300	<div style="display: flex; justify-content: space-between;"> <span>✚ Mock Arbitrations and Role Plays</span> </div>
<b>1300-1330</b>	<b>LUNCH BREAK</b>
1330-1530	<div style="display: flex; justify-content: space-between;"> <span>✚ Arbitration Award Writing Workshop</span> </div>
1530-1600	<div style="display: flex; justify-content: space-between;"> <span>✚ Cross Sections</span> </div>

REGISTRATION FORM
<p><b>SPECIAL ARBITRATION COURSE FOR ENGINEERS</b>  <b>NATIONAL COLLEGE OF TOURISM, DAR ES SALAAM</b>  <b>MAY 6 – 10, 2024</b></p> <p style="text-align: center;"><i>PERSONAL PARTICULARS</i></p> <p>Name: _____</p> <p>Designation/Position _____</p> <p>Organization: _____</p> <p>Address: _____</p> <p>Tel/Mob: _____</p> <p>E-mail: _____</p> <p style="font-size: small; padding-top: 10px;">Please send us your proof of payment and registration form to:                      Executive Secretary, Institution of Engineers Tanzania,                      OAS building, 6<sup>th</sup> Floor, CRDB, Azikiwe Street, Posta Mpya,                      P.O. Box 2938, Tel (+255) 22 2124265                      Mob: 0755 024369, 0745 552420, 0742 319694                      WhatsApp 0738 133778                      Email: <a href="mailto:trainings@iet.or.tz">trainings@iet.or.tz</a>,  <a href="mailto:institutionofengineerstz@gmail.com">institutionofengineerstz@gmail.com</a>, Website: <a href="http://www.iet.or.tz">www.iet.or.tz</a>                      DAR ES SALAAM, TANZANIA</p>

# ANNOUNCEMENT


## OF

### A PROFESSIONAL DEVELOPMENT COURSE

## ON

### SPECIAL ARBITRATION COURSE FOR ENGINEERS

PHYSICAL & VIRTUAL



PDUs WILL BE PROVIDED

**Date:**  
May 6 - 10, 2024

**Venue:**  
National College of Tourism  
Dar es Salaam.